



**NEW KRISHNA PUBLIC SR. SEC. SCHOOL**  
AJAY PARK, TEHSIL ROAD, NAJAFGARH, NEW DELHI - 110043  
RECOGNIZED SENIOR SEC. SCHOOL  
AFFILIATED TO C.B.S.E

**SCHOOL ID NO. 1822269**

Ref no- NKPS/35/2025

**C.B.S.E AFF. NO. 2730765**

Date :-26.12.2025

**CIRCULAR**

**CONSTITUTION OF PARENTS-TEACHERS ASSOCIATION (PTA)**

Dear Parents/Guardians, In compliance with the guidelines and directions issued by the Directorate of Education (DoE), and in order to ensure effective participation of parents in the academic and overall development of students, New Krishna Public School proposes to constitute a Parents-Teachers Association (PTA) for the academic session.

The objectives of the Parents-Teachers Association include:

- Strengthening coordination and cooperation between parents and teachers
- Discussing matters related to academic progress, co-curricular activities, and student welfare
- Facilitating constructive parental involvement in school functioning as per prescribed norms

**Formation of PTA**

The Parents-Teachers Association shall be constituted in accordance with the applicable DoE guidelines. Parent members shall be selected from among willing parents to ensure representation and transparency.

**Invitation for Willing Parents**

Parents who are willing to be considered for inclusion as parent members of the PTA may submit their willingness on a voluntary basis.

**Selection Process**

In case the number of willing parents exceeds the prescribed number of parent representatives, the selection shall be carried out through a transparent lucky draw process, in line with the principles of fairness and equal opportunity.

**Submission of Consent**

Interested parents are requested to submit their consent in writing at the school reception on or before 26<sup>th</sup> December.

The school seeks the cooperation of all parents in the effective constitution and smooth functioning of the Parents-Teachers Association, in the best interest of students.

Yours sincerely,

Principal

New Krishna Public School

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(RECOGNIZED)  
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